

**THE BARCLAY OWNERS' ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING**  
**MONDAY, OCTOBER 16, 2023**  
**MINUTES**

The Board of Directors meeting for The Barclay Owners Association, Inc. was called to order at 6:00 p.m. Those members present were Glenda Weaver, Lynder Watson, Marjorie Landry, and Carrie Rogers. Emir Kamaric was absent. Michael Cantu and Richard Williams were present at the meeting. Jeff Douglas with Creative Management Company was present.

**GUEST**

2601 A211

Virginia Romero was not present at the meeting but requested for recycle bins to be put on-site for owners to use. The Board discussed the suggestion. Michael noted the recycling was going into the regular trash. They would make sure the staff was emptying daily. The Board discussed sending out reminder notices for discontinued recycling service.

**APPROVALS/DENIALS**

Motion was made, seconded, and carried to approve the minutes of the September 18, 2023 Board of Directors meeting as written.

**BOARD AND COMMITTEE LIAISON REPORTS**

Treasurer/Finance Report

The Financial Report ending September 30, 2023 was reviewed and accepted as presented.

Sales & Lease by Emir Kamaric

The Board reviewed the Sale and Lease Report.

Budget Committee

No report was given.

Community Relations Committee

The Board reviewed the Community Relations report. The CRC committee asked about combining the maintenance committee and CRC together. Motion was made, seconded, and carried to approve the combining of committees.

Maintenance Committee

No report was given. The Board reviewed the member request from Ivonne Dominguez. Motion was made, seconded, and carried to approve her volunteer request as long as she understood she was responsible to walk the property.

Landscape Committee

No report was given.

Fire Helpers Committee  
No report was given.

### MANAGEMENT REPORTS

General Manager Report by Michael Cantu:

The Plumbing and Overtime Report was reviewed and accepted. The Pipe Replacement Report was reviewed and accepted.

The Work Order Detail Report was reviewed and accepted. The Board noted a work order that a resident was locked inside a side door that was not for entry.

Facility Manager Report by Richard Williams

*2600 Courtyards A/B & C/D Tree Removal*- Richard presented the tree removal proposal from Genesis Tree Service in the amount of \$7,500. Motion was made, seconded, and carried to utilize the Landscape Committee budget to remove the trees before winter. The Board asked about some other trees that did not survive the drought. Richard advised staff would remove the trees that were smaller and request proposals from Genesis from any others they cannot complete.

### OLD BUSINESS

There was no old business conducted.

### NEW BUSINESS

There was no new business conducted.

### TABLED ITEMS

There were no tabled items.

### ADJOURNMENT

There being no further business, motion was made, seconded, and carried to adjourn the meeting to Executive Session.

Items to be discussed in Executive Session include delinquent and prepaid homeowner report, individual homeowner requests, and administrative procedures.



Approved  
Glenda Weaver, Secretary



Date