

**THE BARCLAY OWNERS' ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
MONDAY, FEBRUARY 19, 2024
MINUTES**

The Board of Directors meeting for The Barclay Owners Association, Inc. was called to order at 6:00 p.m. Those members present were Glenda Weaver, Lynder Watson, Marjorie Landry, and Carrie Rogers. Emir Kamaric was absent. Michael Cantu and Richard Williams were present at the meeting. Jeff Douglas with Creative Management Company was absent.

GUESTS

The Board requested any new items be presented to Michael to add to the agenda before the meetings to allow the Board time to review.

Ms. Sanders asked whether the Board was aware of the cold-water issue in her building. Richard stated the plumbers had been out last week, and they had not heard back from any other residents in the building. Marjorie reviewed the procedures for Ms. Sanders to follow to get her matter properly addressed. Richard discussed her unit would need to be investigated separately.

The owner of unit B208 was present to discuss the water issue and the thermostat to her unit. Richard advised the owner to contact the office to submit a work order. He would check the thermostat.

APPROVALS/DENIALS

Motion was made, seconded, and carried to approve the minutes of the January 22, 2024 Board of Directors meeting as corrected to change the hardware, not paint, in the 2600 lobby door estimate section.

BOARD AND COMMITTEE LIAISON REPORTS

Treasurer/Finance Report

The Financial Report ending January 31, 2024 was reviewed and accepted as presented.

Sales & Lease by Emir Kamaric

The Board reviewed the Sale and Lease Report.

Budget Committee

No report was given.

Community Relations & Maintenance Committee

The Board reviewed the Community Relations and Maintenance Committee report.

Landscape Committee

No report was given.

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Fire Helpers Committee

No report was given.

MANAGEMENT REPORTS

General Manager Report by Michael Cantu:

The Plumbing and Overtime Report was reviewed and accepted. The Pipe Replacement Report was reviewed and accepted.

The Work Order Detail Report was reviewed and accepted.

Facility Manager Report by Richard Williams

No report was given.

OLD BUSINESS

There was no old business conducted.

NEW BUSINESS

2600 Lobby Door Estimate

Michael advised the estimates were received in the amount of \$5,341.00 per section. Richard noted the estimate was declined last month. Glenda asked whether new hardware was found for the doors. Richard advised that Oscar said he would work on the doors before replacing the doors.

TABLED ITEMS

There were no tabled items.

ADJOURNMENT

There being no further business, motion was made, seconded, and carried to adjourn the meeting to Executive Session.

Items to be discussed in Executive Session include delinquent and prepaid homeowner report, individual homeowner requests, and administrative procedures.

Glenda Weaver
Approved
Glenda Weaver, Secretary

3/21/24
Date