

**THE BARCLAY OWNERS' ASSOCIATION, INC.  
BOARD OF DIRECTORS MEETING  
MONDAY, DECEMBER 18, 2023  
MINUTES**

The Board of Directors meeting for The Barclay Owners Association, Inc. was called to order at 6:00 p.m. Those members present were Glenda Weaver, Lynder Watson, Marjorie Landry, and Emir Kamaric. Carrie Rogers was absent. Michael Cantu and Richard Williams were present at the meeting. Jeff Douglas with Creative Management Company was present.

**APPROVALS/DENIALS**

Motion was made, seconded, and carried to approve the minutes of the October 16, 2023 Board of Directors meeting as written.

**BOARD AND COMMITTEE LIAISON REPORTS**

Treasurer/Finance Report

The Financial Report ending November 30, 2023 was reviewed and accepted as presented.

Sales & Lease by Emir Kamaric

The Board reviewed the Sale and Lease Report.

Budget Committee

No report was given.

Community Relations & Maintenance Committee

The Board reviewed the Community Relations and Maintenance Committee report. Michael reviewed the gate sign request and noted he designed one. The Board asked to be sent the item through poll for review and vote. Michael discussed the other items such as sign holders or bulletin board installed in the lobbies of the buildings and new doors for the buildings.

Landscape Committee

No report was given.

Fire Helpers Committee

No report was given.

**MANAGEMENT REPORTS**

General Manager Report by Michael Cantu:

The Plumbing and Overtime Report was reviewed and accepted. The Pipe Replacement Report was reviewed and accepted.

The Work Order Detail Report was reviewed and accepted.

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Facility Manager Report by Richard Williams

No report was given.

**OLD BUSINESS**

There was no old business conducted.

**NEW BUSINESS**

Artwork Donation

The Board reviewed an art donation. Motion was made, seconded, and carried to deny the request.

**TABLED ITEMS**

There were no tabled items.

**ADJOURNMENT**

There being no further business, motion was made, seconded, and carried to adjourn the meeting to Executive Session.

Items to be discussed in Executive Session include delinquent and prepaid homeowner report, individual homeowner requests, and administrative procedures.

Glenda Weaver

Approved  
Glenda Weaver, Secretary

1/19/24

Date